

CHECK LIST No.3a – SALE OF INDIAN SHIPS (Page 2 of 3)

CLOSURE OF REGISTRY

No.	<u>CASE 1. TO ANOTHER INDIAN FOR SCRAPPING</u>	The under mentioned documents are required :	Y/N
1	The applicant has to give prior information to the DGS and Registrar about his intention to “scrap”. Name and full address of the buyer is to be given.		
2	Copy of ‘ Memorandum of Agreement ’ to sell the vessel.		
3	* Original Board Resolution signed by the Company Secretary (or two directors) of the Seller to (a). Execute the sale of the ship and (b). Authorising a person to sign the ‘Bill of Sale’ on behalf of the Seller is required from Seller		
4	Copy of ‘ Bill of Sale ’ with common seal/duly notarized/authenticated as applicable. If vessel is sold in the high seas to an intermediary for onward sale to a ship breaker, copy of the Bill of Sale issued by such intermediary to a third party for scrapping the ship need not have common seal.		
5	Letter from the buyer regarding the purchase of the ship for scrapping.		
7	No Objection Certificate (NOC) from Shipping Master is required from Seller (for 200 GT and above. If the NOC is conditional, then an affidavit in stamp paper is to be given by Owner regarding payment of wages to the crew and officers and indemnifying the Registrar of Ships of any liability)		
8	NOC from Seamen’s Provident Fund Commissioner (SPFC) is required from Seller for vessels of 200 GT and above (NOTES : a). IF THE NOC IS CONDITIONAL, then the owner shall give an affidavit stating that dues if any would be paid and indemnifying the Registrar of any liability and an undertaking that such conditions as mentioned in the NOC would be duly fulfilled by the company. (b). In case of companies which may not be covered under the Articles, a letter from SPFC stating the same shall be obtained)		
9	NOC from Naval Authorities regarding surrender of Naval Documents (for Foreign Going Ships of 500 GT and above)		
10	There should be no outstanding mortgages on the vessel at the time of sale.		
11	Originals of all statutory Certificates issued by DGS / MMD / IRS are to be surrendered to the issuer: 1). Certificate of Registry with the last change of command 2). Safety Equipment 3) Safety Construction 4) Safety Radio 6) Indian / International Tonnage 6) Certificate of Survey 7). Safe Manning Document and 8). For tankers: Civil Liability Certificate to be surrendered. to the Registrar . 9). Load Line Certificate to IRS / DGS whoever had issued the same. Evidence (acknowledgement stamp) for surrendering the originals of 10). Safety Management (500 GT and above) 11). International Ship Security Certificates (300 GT and above) 12) Trading Licence and 13).Continuous Synopsis Record to DGS		
12	The Name, Call Sign, Official Number and Digital Selective Call (MMSI) Number are to be surrendered by the Seller by a letter (in writing) signed by the authorised person AND an undertaking by him / evidence that the following are decommissioned (a). Mobile Station Licence (b). INMARSAT (c). Ship Security Alarm and (d). EPIRB “ An undertaking and documentary proof for having de-programmed / re-programmed or destroyed the EPIRB and de-registration of EPIRB from INMCC, Bangalore ”.		
13	Evidence of the last command change duly endorsed by MMD.(If not, penalty is payable at Rs.50 per defaulting day since last endorsement)		
14	Evidence (such as document from Customs / Port authority / physical verification by MMD) that the vessel is demolished / scrapped		

NOTES : a). * **Common Seal** is not insisted on the board resolution. However, instruments for executing deeds such as Mortgage (Form 11), Power of Attorney, Bill of Sale (see item no. 4 above) etc as applicable shall be affixed with Common Seal.