

**CHECK LIST No. 11.      CHANGE OF NAME OF OWNER:**

1	<p>The <u>authorised person</u> of the owner (not below the rank of Company Secretary) has to inform the Registrar (and Mortgagee banks, if any) about the change of registered address <u>without delay</u> along with (i). <b>Original Board Resolution signed the Company Secretary or two Directors</b> regarding the change of name of the company; (ii) Copy of the Certificate of Incorporation with amended name of the company and (iii) Specific No objection letter from all the mortgagee banks to the Registrar of ships regarding the change of name of the company (iv) Request to update the Certificate of Registry and Register accordingly for all vessels owned by the company and (v). Copy of last command change duly endorsed by MMD to be furnished for each vessel.</p> <p>The existing Certificate of Registry is to be submitted for correction. If that is not practical, then fresh Certificate of Registry can also be issued which can be placed on board before surrendering the existing registry for cancellation along with a copy of the Certificate of Competency of the Master and evidence of the latest change of command.</p>
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**REGSITRY ALTERATIONS – OTHER RELATED ISSUES :**

1	In case the transmission is on account of insolvency, the ‘Declaration of Transmission’ shall be accompanied by proper proof of such claim
2	In case the transmission is on account of death the ‘Declaration of Transmission’ shall be accompanied by a succession certificate, probate or letters of administration under the Indian Succession Act 1925 or a duly certified copy thereof
3	In case the ship by virtue of such transfer, ceases to be an Indian Ship, <b>DG</b> is to be informed <u>immediately</u> for further necessary action such as approaching the High Court within 60 days etc.

Note: - Photocopy of any documents enclosed / attached as per the checklist should be duly signed and stamped by the company authorised person only. Without aforesaid attestation and stamp no documents shall be accepted by this office.